

**Office of Vital Statistics**

**Application for Certified Copies of Birth or Death Certificate**

New birth certificates are available 7 to 10 weeks after the date of birth

No personal checks are accepted-unless certified

Walk in/Same day service 8:30 am 2:00 pm Mon-Fri office is closed on all City holidays

Mail in orders (allow up to 2 weeks) Money orders should be made payable to "Treasurer, City of Cincinnati"

If applying by mail please send the completed application, self addressed stamped envelope, and the correct fee to:

Cincinnati Vital Statistics, 1525 Elm Street Cincinnati, Ohio 45202-6995

**A Non-Refundable Research Fee Charge For Each Certificate Not Found \$3.00**

Birth \$27.00 per certificate     Death \$27.00 per certificate     Fetal Death \$27.00 per certificate    Number of copies \_\_\_\_\_

PLEASE TYPE OR PRINT LEGIBLY

Name of person making request	First Name	Last Name		
Street	City	State	Zip	
What is your reason for requesting this certificate?				Telephone
Your Signature			Date	



B  
I  
R  
T  
H

Name At Birth	First Name	Middle Name		Last Name	
Date of Birth	Month	Day	Year	Age Now	
Place of Birth	City CINCINNATI	County HAMILTON	State OHIO	Hospital	
Father's Name	First Name	Middle Name		Last Name	
Mother's Maiden Name (Name Before Marriage)	First Name	Middle Name		Last Name	
Have any corrections been made to this Certificate in the past? <input type="checkbox"/> Yes <input type="checkbox"/> No			If Yes, what type of corrections		

D  
E  
A  
T  
H

Legal Name of Deceased	First Name	Middle Name		Last Name	
Date of Death	Month	Day	Year		
Place of Death	City CINCINNATI	County HAMILTON	State OHIO	Hospital or Location of Death	

Office Use Only

Date	Amount \$	Year
Certificate No.	Total Copies Ordered:	
V=	Initial	
Paper Number:		